

RESUME

LEENA NARAYAN PUNJABI

DATE OF BIRTH: 06/03/1995

E-MAIL: lina.pu.63@gmail.com

CONTACT: 7507912701

ADDRESS: 11, 12, ANAND SAGAR,
MOHAN NAGAR, NEAR GPO,
NASHIK-422001

CAREER OBJECTIVE: TO OBTAIN GOOD MANAGEMENT POSITION SEEKING A CHALLENGING JOB TO PURSUE MY CAREER AND ACHIEVE A HIGH LEVEL OF PROFESSIONALISM AND SEE MYSELF GROWING WITH THE ORGANIZATION .

CURRENT STATUS: Working for a Social Startup on ALZHEIMERS at Digital Impact Square, A TCS Foundation initiative .

PROFICIENCY IN LANGUAGES: ENGLISH, HINDI, MARATHI, SINDHI, GUJRATI

▪ **EDUCATIONAL QUALIFICATION:**

QUALIFICATIONS	UNIVERSITY	YEAR	PERCENTAGE
MASTERS IN BUSINESS ADMINISTRATION (MBA-HR)	PUNE	2018	75.33 %
BACHLOR IN BUSSINESS ADMINISTRATION (BBA)	PUNE	2014	73%
HSC(12 TH)	PUNE	2013	87%
SSC(10 TH)	PUNE	2011	83%

▪ **INTERESTED IN:**

1. MEETING NEW PEOPLE AND EXPLORING NEW PLACES.
2. INTERCOLLEGE COMPETITIONS.
3. CULTURAL ACTIVITIES.
4. TRYING NEW AND INNOVATIVE IDEAS

▪ **PERSONAL SKILLS:**

1. REMARKABLE ANALYTICAL, LOGICAL AND MATHEMATICAL SKILLS.
2. INNOVATIVE IN ASSESSING THE QUALITIES OF PEOPLE.
3. EFFICIENT IN COMMUNICATING WELL IN WRITTEN AND VERBAL BOTH.
4. ADEQUATE COMPUTER KNOWLEDGE.
5. LEADERSHIP QUALITIES TO MOTIVATE PEOPLE.

▪ **PROJECTS AND REPORTS :**

1. PROJECT REPORT ON HEALTH,SAFETY AND WELFARE PROVISIONS OF HIND TOOLS PVT LTD
2. PROJECT REPORT ON DETAIL ANALYSIS OF SLIDEWELL MEILLEUR TECH PVT LTD (AMBAD)
3. REPORT ON VIP PVT LTD

▪ **EXTRA CURRICULAR ACTIVITIES:**

1. ARTISTIC WORK
2. COOKING
3. SINGING
4. AD MAD SHOWS
5. DEBATE AND PRESENTATIONS
6. SPORTS AND ACADEMIC ACTIVITIES

I hereby declare that the above information furnished is true to the best of my knowledge.

PLACE: NASHIK

DATE:

LEENA PUNJABI